



Settlement
Council
of Australia

2023 National Settlement Conference 2023 Poster Presentation Guidelines

The purpose of the 2023 National Settlement Conference poster presentations session is to showcase innovative programs and leading ways to building a future where all migrants and refugees belong.

Posters will be displayed for the duration of the Conference in the poster display area. We encourage presenters to stand near their poster to answer questions during the designated poster session to be held on Thursday 23 November 2023 over the lunch break. There will be prizes for the best posters, including "People's Choice".

Posters will be selected for presentation by the 2023 National Settlement Conference Committee by a double-blind peer review process.

Poster guidelines

Size: We recommend that posters are A1 (841mm x 594mm) in size, landscape orientation. To fit the display panel, each poster is limited in size to 1000mm wide x 600mm high. Nothing larger can be accommodated.

Title: The title should be the same as in the submitted abstract. Your name and organisation should also be displayed on the poster.

Content: All text lettering should be large enough to be legible at a distance of 1.5m. The text should be concise and easy to read. The message that your poster contains should be clear and self-explanatory. Data should be kept to a minimum in favour of diagrams and photographs. If relevant, methods should be presented simply and concisely. Use pictures, symbols and colour. Figure legends are essential and should be short but informative. If using graphs, they should have a short heading. Results should be in line with those originally submitted in your abstract.

We encourage you to print off some A4 copies/handouts of your poster (including contact details) and place them with your poster for delegates to take.

Poster set-up and take down

Posters are to be printed by the presenter and brought onsite to conference. The set up and take down of the poster displays is solely the responsibility of the presenter. Each display board will be identified by a number so that you are able to find the board corresponding to your poster. If you have any questions on the day, a conference staff will be present at the exhibition and able to assist you.

You will be able to set-up your poster from 7:30am – 8:30am on Thursday 23 November. We will provide pins to attach your poster to the display board. Please leave your poster in place until 4:00pm on Friday 24 November. Any posters not removed by this time will be disposed of.